

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the PIMA COUNTY/TUCSON WOMEN'S COMMISSION and to the general public that the PIMA COUNTY/TUCSON WOMEN'S COMMISSION Will hold the following meeting which will be open to the public

**Pima County/Tucson Women's Commission  
FULL COMMISSION MEETING**

Wednesday, May 15, 2019 – 5:30 PM – 7:00 PM  
240 N Court Ave Tucson, Arizona 85701

**LAR/Proposed Minutes**

1. **Call to Order:** By Chair, MaryAnn Phininzy at 5:37pm
2. **Roll Call:** A. Dumka; A. (AJ) Flick; A. Hernandez, Secretary; O. Lundin; S. Muney; M. Phininzy, Chair; B. Smith, Treasurer; A. Sykes, Asst. Treasure; M. Valdez-Cardenas.  
**Absent:** A. Monroy, Vice-Chair; M. Parham; K. Smith; C. Steiner; J.P Wilhite
3. **Public Comment** – Call to the Audience
  - a. N/A
4. **Remarks by Commission Board Members**
  - a. N/A
5. **Review and Approval of Minutes** – Alma Hernandez. Flick, made motion to approve the minutes for February 20, 2019. March and April FC meetings were cancelled due to lack of quorum. Dumka seconded the motion. Motion passed.
6. **Treasurer's Report** – Brandi Smith. Ending balance in Savings account is \$25,329.24; Checking account balance is \$19,222.28. Paid second tax bill. Keys have been distributed to the Executive commissioners only. If any commissioner needs a key for special events, Vice Chair, Amanda and Secretary, Alma Hernandez have access to an extra key. The mailing list is about 500 now. **\$397.19** was raised during Arizona Gives Day. Thank you letters will be sent out soon. All rent has been paid for May. Flick made motion to accept the Treasurer's Report for May 15, 2019 as given. Sykes seconded the motion. Motion passed.
7. **Business and Update**
  - a. **Annual Meeting** – Tentatively: June 22, 2019 from 9am – 1pm
    - Review and Reflect on the past year
    - Review By-Laws
    - Election of Officers
    - Strategic Plan
    - Phininzy will look into reserving a meeting room at PCC Downtown Campus. Hernandez, Secretary will send email to FC and a save the date.
  - b. **Kendra Scott Fundraising Opportunity** – Update John-Peter Wilhite. N/A.
  - c. **Calendar of important dates** – Allison Dumka – Phininzy explained that all events and meetings have been added to the Google calendars and the Google calendar invite was

sent to all commissioners.

- d. **List of expertise** – Maria Parham – N/A. This item will be table for next meeting.
- e. **Business cards and name badges** – Olivia Lundin – Lundin has the name tags she will leave them in the office for the commissioners who still need to get theirs. Lundin will have another name tag made for John Peter Wilhite who was appointed by Regina Romero's office. **Business cards**: the FC voted to have the business cards done but they were never done. Past minutes will be reviewed to follow up on this matter. This topic will be table for next meeting. Phininzy will review the google doc and take care of this.
- f. **Domestic Abuse** – A Survivor's Guide. There have been requests by survivor organizations if the Survivor's Guide will be re-printed. Dumka has a Google doc that Deanna Stewart-Hintze, previous chair, asked her to do. Dumka and AJ will review this guide. Next steps to do will be to find out the cost to print and connect with Barbara Lawall's office or other organization who do this type of work to help pay for the cost to print. Flick will check previous records and minutes from past years to find any information on cost, printing, income donated by Lawall's office. Dumka will share the link she was given Phininzy. Phininzy will follow up with Steiner to help with project. B. Smith agrees to create a contract for an Intern to check organization still providing services and updating information for the book. The stipend will be \$500 for 40 hours. Phininzy will contact Maria Parham to be the lead commissioner on this project. Two other commissioners will support: Flick and Valdez-Cardenas.
- g. **Committee meeting guidelines** – by open meeting laws, a subcommittee must follow rules and regulations similar to FC meetings. This means agenda need to be sent to the Clerk's office 24 hours prior to meeting and minutes need to be send 72 hours after the meeting. Therefore, they need to be sent to A.Hernandez needs it earlier in order to send it to the Clerk's office on behalf of the commission. Agenda and minutes need to be done in the same format as the FC meetings, follow the template from this meeting minute. If you have any questions please contact A.Hernandez, secretary.
- h. **Committee work** – continue planning upcoming events and report out
  - Women's Health Committee – no report back.
    - Take Back the Night – April 10, 2019 debrief
    - Tucson Go Red Luncheon Heart Disease, September 14, 2019
  - **Financial Power for Women and Girls Committee** – approved budget to spent \$65 on breakfast. Chairs will be borrowed. The commissioners are invited to help set up on Friday at 6pm. Around 17 people have registered to attend the event. A quorum notice will be email to the County.
    - June 1, 2019 10:00am – 11:30am at the Commission office
  - **Branding/Visibility Committee** – Phininzy, reported out that the round table has been post pone. The committee needs to regroup and select a new date.
  - **Community Outreach: Inform and Educate Committee**
    - Running and Winning – A. Monroy, N/A not present.
  - **Women's Equality Day** – Shirley attended a meeting by League of Women Voters. There's a planning event in Phoenix for 2020 – nothing plan for 2019. Members of the committee are: S. Muney, A. Sykes, A. Dumka. This event is part of the Strategic Plan. This committee will meet and report out at the annual retreat.

- **Nomination Committee** – A. Sykes; S. Muney; O. Lundin; a few people have contacted the commission and are interested in learning more and joining. More information to come during the annual retreat.
- **Executive Committee** – update: Sheila Tobias wants to put a group to fundraise, to put AC in the building. This is not a priority at the moment, cracked walls are higher priority.
  - Heating and Cooling – The heater has been turned off and cooler has been turned on.
  - Rental Space available – a rental announcement will be created

**8. Next Commission meetings:**

- EC Meeting – June 5, 2019 at 5:30pm
- Annual Meeting – June 22, 2019 at 9 am – 1pm. TBA

**9. Upcoming events and Announcements:**

- a. The 2020 Census Dept. is seeking people to work, online applications.  
2020census.gov/jobs or contact 1-855-job-2020
- b. Saturday, Woods Library: 1pm AJ will present “Toxic Rage” by author AJ. Flick.

**10. Adjournment:** 704pm.

*\*Persons with a disability may request reasonable accommodation by contacting the PC/TWC at (520) 624-8318. Request should be made at least 48 hours before the scheduled meeting to allow time to arrange the accommodation.*